



Adapted Instructions for Signing Up as a Teacher

BCTLA Conference 2023

1. Go to www.kidsboostimmunity.com
2. Click on **SIGN-UP** on the top right corner.
3. Click on **teacher/student teacher** under Create new account.

Confirm that you are a teacher

4. Fill in the necessary information:
 - First & last name
 - City, Province
 - Phone number
 - Password
 - Email
 - School organization/District
 - Select subject(s) you teach

5. **Click on the Create new account** button. This takes a few seconds.

6. KBI will approve a teacher account using a school email quickly (within 24 hours but usually within 1-2 hours).

Respond to a confirmation email that might be in your SPAM/JUNK folder and you then have a KBI teacher account for as long as you use this email. **No need to ever sign up again.**

The screenshot shows a sign-up form with a dark blue header containing 'SIGN UP' in yellow. Below the header is a light beige navigation bar with 'Create new account' (highlighted in green), 'Log in', and 'Reset Password (For Teachers Only)'. The main form area has a section titled 'I am a...' with radio button options: 'student', 'teacher/student teacher' (selected with a blue dot), 'homeschool teacher', 'homeschool parent (temporarily homeschooling due to COVID-19)', 'school administrator / government', and 'health care provider'. Below this is a 'Please confirm *' section with a checked checkbox and the text: 'I confirm that I am a teacher or another profession selected above, and over 19 years of age. *'.

Create new account

1. Go to www.kidsboostimmunity.com and click on **LOGIN** on the top right corner.
2. Go to My Teams on the menu as shown.
3. Click on **Add team**
4. Follow the simple instructions on the site to make a team/class. A number of steps are optional.



NOTE -The most important step is creating a **'team registration code'**. This is a combination of **YOUR** last name and a unique phrase. This is the code students will use to join the team.

In the example below the teacher's last name is Miller.
The unique phrase they have created is 2022Test.
Thus, the class/team registration code is **miller-2022Test**.
This teacher will share **miller-2022Test** with all of the students who need to join this specific class/team.

This team's registration code is your last name + your unique phrase.
Enter your unique phrase

THIS TEAM'S REGISTRATION CODE IS BELOW:

miller-2022Test

- Students are required to enter this code when they sign-up, and this code determines which team/class they join.
- They will be required to enter this only once (during sign-up).
- Decide how you want to share this code with your students (preferably electronically so they can copy & paste).

NOTE - Teachers can make as many teams as they like. It is suggested that teachers make one team per class unless this does not meet individual student needs.